



Position Description – Bar Back/Back Server

Essential Purpose & Duties

To provide gracious hospitality and guidance through a memorable experience at Bottle Taps for all guests of the restaurant. To assist the Bartender, and management, with the necessary duties to cultivate an excellent and reputable beer/wine service program at Bottle Taps.

To consistently improve and refine the skillset and knowledge of all resources, equipment, and product knowledge (specifically beer & wine) pertaining to the Beverage program and restaurant as a whole.

Provide proper care and attention to any specific guest requests and accommodate to the best of the restaurants ability.

Properly orchestrate all opening and closing duties pertaining to but not limited to the specific position. Assist as directed in all operational side-work duties.

Have a working knowledge of all resources and tools pertaining to the Bar Back position. Assist in the overall cleanliness of the restaurant and all equipment within.

Job Knowledge & Education Requirements

- High school diploma or equivalent required.
- Food Handlers Certification valid and active required.
- Familiar with OSHA compliance and basic health regulations of CA.
- Strong experience with beer & wine.
- TIPS training preferred.

Skills & Traits

- Personable with strong communication skills.
- Guest recognition and remembrance is a plus.
- Detailed orientated.
- Well-groomed and professionally presentable.
- Organized and efficient with all aspects of working operations.
- High quality of standard for service and execution of all work-related tasks.
- Problem solving and team first mentality.
- Courteous and respectful to all guests and fellow staff members.



- Ability to stay on feet for entire shift (5-8) hours.
- Ability to handle drink trays and hot food plates in an effective and timely manner.